

SCIENTIFIC REVIEW PROCESS SUMMARY

1. Discuss with and obtain formal support for your project with your Department Head/Research Coordinator.
2. Write Protocol (do not complete any other documents yet).
3. Submit Protocol to Office for Research.
4. If Scientific Advisory Subcommittee review required:
 - Choose a SAS member as mentor/reviewer
 - Meet with SAS member
 - Make protocol alterations as required and resubmit to SAS member until they approve submission
 - Complete forms required for HREC submission
 - Submit all documents for HREC review.