



2019 MEETING DATES AND SUBMISSION DEADLINES

MEETING TIME 4.00pm – 5:30pm

MEETING VENUE Frankston Hospital Boardroom

MEETING DATES			SUBMISSION DEADLINES	
Month	Date	Day	New Study Pre-Screen (Applicable to new studies only)	Agenda Closure (Applicable to all submissions)
February	13	2 nd Wednesday	18 January	25 January
March	20	3 rd Wednesday	22 February	1 March
April	17	3 rd Wednesday	22 March	29 March
May	15	3 rd Wednesday	19 April	26 April
June	19	3 rd Wednesday	24 May	1 June
July	17	3 rd Wednesday	21 June	28 June
August	21	3 rd Wednesday	2 August	9 August
September	18	3 rd Wednesday	23 August	30 August
October	16	3 rd Wednesday	20 September	27 September
November	No Meeting			
December	4	1 st Wednesday	8 November	16 November

New applications

For new study applications, the electronic documents are to be submitted by the *New Study Pre-Screen Deadline* and the hard-copy documents by the *Agenda Closure Deadline*, in accordance with the instructions on the [website](#).

A maximum of 5 new applications will be reviewed at each Committee meeting. The first 5 completed applications submitted will be accepted. For more information please visit the website using the link above.

Fees are charged for consideration of some research projects. Please refer to the fee schedule for details.

Post approval submissions

For post approval documents, the electronic documents are to be submitted by the Agenda Closure Deadline using the appropriate forms, in accordance with the instructions on the [website](#). Note that there is no hard copy documents required for post approval submissions.

A fee is charged for consideration of protocol amendments initiated by a commercial sponsor.