



Graduate Nurse Program 2021

Program Overview

The Peninsula Health Graduate Nurse Program is a 12-month program commencing in February 2021. A limited number of positions are available commencing in June & October. Full time (including ADO) and part time (8 shifts per fortnight) positions are available. If offered an interview you will be asked to indicate your preferred starting date and preference for a full or part time position

Clinical Rotations

Graduate Nurses complete 3 clinical rotations with a flexible mix of core and elective rotations across all campuses.

Core rotations are in medical and surgical units.

Elective rotations are available in:

- Cardiac Care
- Child and Adolescent Unit (Paediatrics)
- Continuing Care of the Aged Patient (Evaluation & Management)
- Emergency Department
- Intensive Care
- Palliative Care
- Perioperative (Operating Suite)
- Rehabilitation

Clinical rotations will include morning and afternoon shifts and in some areas may also include night shifts. Most areas do not roster night duty shifts in the first rotation.

Professional Development

The program has an extensive orientation program plus 4 paid study days that reflect the learning needs of the beginning practitioner. Graduate Nurses have access to Team App which enables all our Grads to keep in contact with the support team and to receive frequent updates and useful information. Throughout the year our Graduates will be assisted to develop a Professional Portfolio, which will enable them to demonstrate progress throughout the program, highlighting achievements and assisting with meeting the Continuing Professional Development (CPD) standards for Registration

Frequently Asked Questions

How many positions do you offer? **There are approximately 72 positions in the General program for 2021.**

I won't be registered to commence in February, should I apply now or wait until next year to apply? **Students interested in the mid-year intakes must apply through The Victorian Allocation and Placement Service now for a mid-year position in 2021.**

I am an International Student – am I able to apply for a position at Peninsula Health? **All applicants must be eligible for and registered with Allocation and Placement website to secure a first-round position. Please speak to us directly about eligibility for second-round positions.**

I am not a Victorian resident. Am I eligible to apply? **The Victorian Allocation and Placement Service gives preference to Victorian residents and students at Victorian Universities. Please contact CEDU prior to selecting us as one of your preferences or lodging an application**

Is it possible to undertake an Honours program during the GNP? **Yes. You will be asked to provide proof of enrolment and course details. Please contact us for more information**

If I am successful in gaining an interview, when and where will these interviews be held? **Due to the current social distancing restrictions our interview processes are under review and will be confirmed soon. Updated information will be available during the online information sessions and via our website soon**

Are the interviews individual or group interviews? **Our interview processes are under review due to the current Covid-19 restrictions. Updated information will be available during the online information sessions and via our website soon**

I have not completed a clinical placement at Peninsula Health. Will I be considered for a position? **Yes - If you have not completed a placement at any of our sites it is highly recommended that you log in to one of our Information Sessions**

I already know that I want to apply to Peninsula Health for my grad year. Do I still need to attend an information session? **Yes – these sessions will provide valuable information and assist you to navigate the application and interview process.**

Where can I get more information? – **Please see our Application and Interview Guidelines for more information**

If I have further questions who do I contact? **Please contact the Continuing Education & Development Unit (CEDU)**

CEDU

☎ - 9784 7732

✉ - gnmp@phcn.vic.gov.au

Application Guidelines

- **All applicants must be registered through the Victorian Allocation and Placement Service**
- The Service opens on July 13th at <https://allocations.pmcv.com.au>
- All applications to Peninsula Health programs must be made on-line at www.peninsulahealth.org.au Please note that you will need to sign up to use our electronic eRecruitment portal.
- Applications open on Wed July 15th and close at midnight on Wed Aug 5th.

Step 1

- Register with the Allocation and Placement Service website
- Select Peninsula Health as one of your preferences
- Please ensure you select the correct program/stream to match your application to us

Step 2

Ensure you have each of the following requirements:

- A one page covering letter outlining why you have selected Peninsula Health and the particular program.
- Choose one of the Peninsula Health Values and tell us how you will demonstrate this value in your practice. This is a written piece of no more than 250 words.
- A concise Resume/CV of no more than 3 pages following recommended template (see page 5).
- Most recent Academic Transcript with key to results. Where credit is given for previous studies, an Academic Transcript covering those subjects must be provided.
- 3 relevant and recent clinical appraisal summaries (or equivalent)

Step 3

- From July 15th apply on-line for Graduate Nurse Program
- Cover letter should be addressed to
Samantha Sevenhuysen
Director– Education and Training
- Cover letter must include your Allocation and Placement Service candidate number and specify which stream/s you have nominated
- Academic Transcript and Clinical Appraisal Summaries may be:
 1. Uploaded in the remaining 'Application Documents' portal – please do not save documents in 'My Documents' as we cannot view or access them
 2. Emailed to gnmp@phcn.vic.gov.au - Please include your name and program in the subject line
 3. Delivered in person or posted to
The Continuing Education and Development Unit (CEDU)
Peninsula Health
PO Box 52
Frankston, VIC, 3199

Please note - you will receive a return 'Received' email for all documents sent to the gnmp email address. Please contact us if you have emailed documents and not received this confirmation.

Interview Guidelines

The interview process is currently under review due to social distancing restrictions and will be confirmed during the information sessions and via our website soon

Following Your Interview

At Peninsula Health we continually seek to improve our services. We would like your opinion about your experience in applying for the Graduate Program and your interview. We will email you a link to an anonymous survey a few weeks following your interview. We would appreciate your honest feedback so that we can assess the quality of our processes and value of improvements made following previous surveys.

Successful Applicants

If you are successfully matched to Peninsula Health on Monday October 19th we will contact you by phone (usually the same day). You will then receive an invitation to a Welcome and Information session to go through the remaining requirements prior to commencing your graduate year

For further information contact CEDU at gnmp@phcn.vic.gov.au or 9784 7732

Resume Guidelines

General Information

- Font – Arial/Calibri or similar (no smaller than size 11)
- Font colour – black only
- No graphics or photos
- Single column only
- Maximum of three pages in length

Education/Qualifications

- Reverse chronological order (most recent at top)
- Include start and end date

English Language Requirement (all applicants must include this section)

Please indicate which of the following categories you meet

1. Enrolled Nurse – please provide registration number
2. Primary Language pathway – 6 years of primary/secondary education in recognised country (2 years must be in years 7-12)
3. Extended Education pathway – at least five years continuous full-time equivalent education in a recognised country. Education must be at Certificate III or higher
4. English language test pathway – copy of test results required

Clinical Placements

- Please list in reverse chronological order
- Include venue and type of setting e.g. rehabilitation, day surgery, aged mental health, or Birthing
- List start and end dates
- Do not provide list of all skills practised during placements

Employment/Relevant Voluntary Work

- Reverse chronological order
- Include start and end dates where relevant
- List company/organisation and role held

References

- Two clinical referees – must be Registered Nurses/Midwives (as appropriate)
- Include name, organisation, role, date of placement and contact detail including email address and phone number

NOTE - Please do not include career aims/objectives, hobbies and interests or awards unless directly related to studies